



Rizzetta & Company

# **Bexley Community Development District**

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**Board of Supervisors' Meeting  
November 18, 2020**

[www.bexleycdd.org](http://www.bexleycdd.org)

**BEXLEY  
COMMUNITY DEVELOPMENT DISTRICT**

<b>Board of Supervisors</b>	Doug South	Chairman
	Amanda King	Assistant Secretary
	John Blakley	Assistant Secretary
	Pete Williams	Assistant Secretary
	Jessica Robinson	Assistant Secretary
<b>District Manager</b>	Jennifer Goldyn	Rizzetta & Company, Inc.
<b>District Counsel</b>	Alyssa Willson	Hopping Green & Sams, PA
<b>District Engineer</b>	Jordan Schrader	Clearview Land Design

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**BEXLEY COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE □ 5844 OLD PASCO ROAD □ SUITE 100 □ WESLEY**  
**CHAPEL, FL 33544**  
[WWW.BEXLEYCDD.ORG](http://WWW.BEXLEYCDD.ORG)

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November 11, 2020

**Board of Supervisors**  
**Bexley Community**  
**Development District**

**FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Bexley Community Development District will be held on **Wednesday, November 18, 2020 at 1:00 p.m.** at the office of Rizzetta and Company located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors Meeting held on October 21, 2020.....Tab 1
  - B. Consideration of Operation and Maintenance Expenditures for October 2020.....Tab 2
- 4. BUSINESS ITEMS**
  - A. Consideration of Resolution 2021-01, Canvassing and Certifying Landowner Election.....Tab 3
  - B. Presentation of Oath of Office .....Tab 4
  - C. Consideration of Resolution 2021-02, Designating Officers.....Tab 5
  - D. Ratification of Acorn Estimate for No Trespassing Signs and Wildlife Signs.....Tab 6
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. Field Services Manager
  - D. Clubhouse Manager
    - i. Presentation of Clubhouse Report.....Tab 7
  - E. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have

any questions, please do not hesitate to call us at (813) 533-2950, or email Jennifer Goldyn at [jgoldyn@rizzetta.com](mailto:jgoldyn@rizzetta.com).

Sincerely,  
*Jennifer Goldyn*  
District Manager

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BEXLEY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Bexley Community Development District was held on Wednesday, October 21, 2020 at 1:02 p.m. via conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Order 20-246).

Present and constituting a quorum were:

Doug South	<b>Board Supervisor, Chairman</b>
John Blakley	<b>Board Supervisor, Assistant Secretary</b>
Pete Williams	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Jennifer Goldyn	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Alyssa Willson	<b>District Counsel, Hopping Green &amp; Sam's</b>
Bryan Cooper	<b>Clubhouse Manager, Rasi</b>
John Toborg	<b>Field Services Manager, Rizzetta</b>
Jordan Schrader	<b>District Engineer, Clearview Land Design LLP</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Goldyn called the meeting to order and conducted the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

No residents were present.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board  
of Supervisors' Meeting held  
September 23, 2020**

Ms. Goldyn presented the September 23, 2020 Minutes of the Board of Supervisors' Meeting Minutes to the Board for consideration.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on September 23, 2020, as amended, for Bexley Community Development District.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance Expenditures for  
September 2020**

Ms. Goldyn presented the Operation and Maintenance Expenditures for September 2020 to the Board for consideration.

On a Motion by Mr. Williams, seconded by Mr. Blakely, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for September 2020 in the amount of \$140,876.81, for Bexley Community Development District.

**FIFTH ORDER OF BUSINESS**

**Discussion regarding meeting  
location**

The Board discussed the meeting location and the upcoming meetings will be held at the Wesley Chapel Rizzetta office.

**SIXTH ORDER OF BUSINESS**

**Discussion of access to backyard  
through CDD land**

Ms. Wilson will draft agreement to include \$100.00 non-refundable fee and a \$50.00 deposit to access backyard through CDD land.

On a Motion by Mr. Williams, seconded by Mr. South, with all in favor, the Board of Supervisors approved access to backyard through CDD land, for Bexley Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Review of Restoration Assessment  
Report**

Ms. Goldyn presented Restoration Assessment Report to the Board.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved Restoration Assessment proposal, for Bexley Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Second Addendum for  
Contract for Professional District  
Services**

Ms. Goldyn presented the Second Addendum for Contract for Professional District Services to the Board.

On a Motion by Mr. Williams, seconded by Mr. South, with all in favor, the Board of Supervisors ratified the Second Addendum for Contract for Professional District Services, for Bexley Community Development District.

**NINTH ORDER OF BUSINESS**

**Staff Report**

**A. District Counsel**

Present and no report.

**B. District Engineer**

Present and no report.

**C. Field Services Manager**

Mr. Toborg presented the Field Service Report to the Board. The Board and Field Service Manager discussed communication concerns with LMP.

**D. Clubhouse Manager**

Mr. Cooper presented the Clubhouse Report.

**E. District Manager**

Ms. Goldyn reminded the Board that the next meeting would be held on November 18, 2020 may be via zoom. Ms. Goldyn spoke with Phoenix Pest Control, who advised there is no deterrent for the snakes in the dog park. They advised the only thing that can be done is to keep the hedges trimmed, which the district has done.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

No Supervisor requests.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors adjourned the meeting at 2:00 p.m. for Bexley Community Development District.
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Secretary / Assistant Secretary

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Chairman / Vice Chairman

# BEXLEY COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

## **Operations and Maintenance Expenditures October 2020 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$142,152.57**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary



## BEXLEY COMMUNITY DEVELOPMENT DISTRICT

### Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Bexley Homeowners Association, Inc.	002037	100120 PR	CDD Payroll Cost Share 10/20	\$ 1,800.00
Bryan Taylor	002036	B092020	Monthly Maintenance - Removal of Pet Waste 09/20	\$ 1,139.55
Duke Energy	002033	31827 20102 09/20	3758 Tour Trace Lift 09/20	\$ 33.62
Duke Energy	002033	39208 93584 09/20	16950 Vibrant Way Lite 08/20	\$ 0.17
Duke Energy	002038	53600	4808 Tour Trace 10/20	\$ 61.00
Duke Energy	002033	Summary 09/20 A	Electric Summary 09/20A	\$ 7,889.76
Duke Energy	002033	Summary Duke 09/20 B	Electric Summary 09/20	\$ 1,700.23
F. Peter Williams	002059	PW102120	Board Of Supervisors Meeting 10/21/20	\$ 200.00
Hopping Green & Sams	002034	117615	General/Monthly Legal Services Billed Through 08/31/20	\$ 901.00
Innersync Studio, Ltd	002027	18940	CDD Implementation Onboarding Of ADA Websites 10/20	\$ 1,537.50
John C. Blakley	002054	JB102120	Board Of Supervisors Meeting 10/21/20	\$ 200.00
Landscape Maintenance Professionals, Inc.	002055	154916	Pest Control 2b 08/20	\$ 320.00
Landscape Maintenance Professionals, Inc.	002055	155149	Monthly Grounds Maintenance 10/20	\$ 66,961.25

## BEXLEY COMMUNITY DEVELOPMENT DISTRICT

### Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	002029	155361	Irrigation Repair 09/20	\$ 120.00
Landscape Maintenance Professionals, Inc.	002055	155445	Install Plants 10/20	\$ 625.00
Landscape Maintenance Professionals, Inc.	002055	155446	Install Plants 10/20	\$ 668.25
Landscape Maintenance Professionals, Inc.	002055	155448	Install Plants 10/20	\$ 291.60
Landscape Maintenance Professionals, Inc.	002029	155471	Install Saw Palmetto 09/30	\$ 1,800.00
Landscape Maintenance Professionals, Inc.	002029	155472	Install Plants 09/20	\$ 510.30
Landscape Maintenance Professionals, Inc.	002029	155473	Install Plants 09/20	\$ 675.25
Landscape Maintenance Professionals, Inc.	002029	155474	Install Plants 09/20	\$ 1,269.75
Landscape Maintenance Professionals, Inc.	002029	155475	Install Plants 09/20	\$ 2,163.20
Landscape Maintenance Professionals, Inc.	002039	155496	Bermuda Fert 2A 09/20	\$ 2,650.00
Landscape Maintenance Professionals, Inc.	002039	155497	Pest Control 2A 09/20	\$ 275.00
Landscape Maintenance Professionals, Inc.	002039	155498	2 B Bermuda Fert 09/20	\$ 1,325.00
Landscape Maintenance Professionals, Inc.	002039	155499	Pest Control 2B 09/20	\$ 310.00

## BEXLEY COMMUNITY DEVELOPMENT DISTRICT

### Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	002039	155500	Pest Control 3B 09/20	\$ 50.00
Landscape Maintenance Professionals, Inc.	002039	155501	Palm & Bermuda Fert 09/20	\$ 2,340.00
Landscape Maintenance Professionals, Inc.	002039	155502	Pest Control 09/20	\$ 750.00
Landscape Maintenance Professionals, Inc.	002055	155526	Replace Red Maple 10/20	\$ 702.50
Landscape Maintenance Professionals, Inc.	002055	155527	Playground Mulch 10/20	\$ 3,400.00
Landscape Maintenance Professionals, Inc.	002055	155530	Irrigation Repair 10/20	\$ 80.00
Landscape Maintenance Professionals, Inc.	002055	155592	Irrigation Repair 10/20	\$ 375.90
Landscape Maintenance Professionals, Inc.	002055	155659	Remove Dead Trees 10/20	\$ 1,800.00
Landscape Maintenance Professionals, Inc.	002055	155680	Install Plants 10/20	\$ 519.75
Landscape Maintenance Professionals, Inc.	002055	155681	Install Plants 10/20	\$ 603.05
LLS Tax Solutions Inc.	002028	002079	Arbitrage Services Series 2016 04/21/20	\$ 500.00
Millennium Graphics, Inc.	002040	77323	Alligator Signs on U-Channel Balance Due 10/20	\$ 804.50
Pasco County Utilities Services Branch	002044	102020-Lacewood	5046 Lacewood Court 10/20	\$ 488.00

# BEXLEY COMMUNITY DEVELOPMENT DISTRICT

## Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Pasco County Utilities Services Branch	002045	102020-Lacewood Deposit	5046 Lacewood Ct 10/20	\$ 150.00
Pasco County Utilities Services Branch	002046	102020-Winged Page	4967 Winged Page Place 10/20	\$ 488.00
Pasco County Utilities Services Branch	002047	102020-Winged Page Deposit	4967 Winged Page Place 10/20	\$ 150.00
Pasco County Utilities Services Branch	002048	102220-3746 Tour Trace	3746 Tour Trace 10/20	\$ 488.00
Pasco County Utilities Services Branch	002049	102220-3746 Tour Trace Deposit	3746 Tour Trace 10/20	\$ 150.00
Pasco County Utilities Services Branch	002050	102220-4744 Tour Trace	4744 Tour Trace 10/20	\$ 781.00
Pasco County Utilities Services Branch	002051	102220-4744 Tour Trace- Deposit	4744 Tour Trace 10/20	\$ 481.00
Pasco County Utilities Services Branch	002052	102220-November Rain	16170 November Rain Ct 10/20	\$ 488.00
Pasco County Utilities Services Branch	002053	102220-November Rain- Deposit	16170 November Rain Ct 10/20	\$ 150.00
Pasco County Utilities Services Branch	002041	14003632	16928 Solace Run 09/20	\$ 2.04
Pasco County Utilities Services Branch	002035	Pasco Water Summary 09/20	Unclaimed Water Usage 09/20	\$ 2,016.12
Rizzetta & Company, Inc.	002030	INV0000053373	District Management Fees 10/20	\$ 5,067.60
Rizzetta & Company, Inc.	002030	INV0000053628	Assessment Roll Preparation FY 20/21	\$ 5,150.00

## BEXLEY COMMUNITY DEVELOPMENT DISTRICT

### Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta Technology Services, LLC	002042	INV0000006422	Email & Website Hosting Services 09/20	\$ 100.00
Site Masters of Florida, LLC	002056	102020-1	Sidewalk Panel Repair 10/20	\$ 1,400.00
Solitude Management LLC	002031	PI-A00481674	Pond 48 Restoration Assessment 09/20	\$ 1,050.00
Solitude Management LLC	002057	PI-A00487932	Lake and Wetland Services 10/20	\$ 5,962.00
Solitude Management LLC	002057	PI-A00487933	Monthly Mitigation Services 10/20	\$ 5,245.00
Spectrum Business	002032	071794201092520	16950 Vibrant Way - WIFI at Dog Park 09/20	\$ 109.98
Times Publishing Company	002058	0000108998	Acct # 71068 Legal Advertising 10/07/20	\$ 155.20
U. S. Department of Agriculture	002043	3408642	Animal & Plant Inspection 10/20	<u>\$ 4,727.50</u>
<b>Report Total</b>				<b><u>\$ 142,152.57</u></b>

**RESOLUTION 2021-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BEXLEY COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Bexley Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Pasco County, Florida; and

**WHEREAS**, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District's creation and every two years following the creation of the District for the purpose of electing supervisors of the District until such time as the Board of Supervisors can be elected by qualified electors of the District; and

**WHEREAS**, such landowners meeting was held on November \_\_\_\_, 2020, and at which the below recited persons were duly elected by virtue of the votes cast in his/her favor; and

**WHEREAS**, the Board of Supervisors of the District, by means of this Resolution, desire to canvas the votes and declare and certify the results of said election.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BEXLEY COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The following person is found, certified, and declared to have been duly elected as Supervisor of and for the District, having been elected by the votes cast in their favor as shown:

_____	Seat 1	Votes _____
_____	Seat 2	Votes _____
_____	Seat 5	Votes _____

**SECTION 2.** In accordance with Section 190.006(2), Florida Statutes, and by virtue of the number of votes cast for the Supervisor, the above-named person is declared to have been elected for the following term of office:

_____	4 year term
_____	4 year term
_____	2 year term

**SECTION 3.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 18<sup>th</sup> day of November, 2020.

ATTEST:

**BEXLEY COMMUNITY DEVELOPMENT  
DISTRICT**

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Secretary/Assistant Secretary

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Chairperson, Board of Supervisors

**RESOLUTION 2021-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF BEXLEY  
COMMUNITY DEVELOPMENT DISTRICT APPOINTING OF THE  
DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Bexley Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS  
OF BEXLEY COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. \_\_\_\_\_ is appointed Chairman.

Section 2. \_\_\_\_\_ is appointed Vice Chairman.

Section 3. \_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

Section 4. This Resolution supersedes any prior appointments made by the Board for Chairman, Vice-Chairman, and Assistant Secretaries.

Section 5. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 18<sup>th</sup> DAY OF NOVEMBER, 2020.**

**BEXLEY COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**CHAIRMAN / VICE CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY / ASSISTANT SECRETARY**